Republic of the Philippines
Province of Benguet
MUNICIPALITY OF BOKOD
Office of the Bids and Awards Committee

BAGONG PILIPINAS

REQUEST FOR QUOTATION

RFQ No.: 44
Date: 6/02/2025

The **Municipality of Bokod** through its Bids and Awards Committee (BAC), intends to procure "**SUPPLY AND DELIVERY OF THERMAL DRONE"** with an Approved Budget for the Contract of **THREE HUNDRED TWENTY-FIVE THOUSAND PESOS ONLY (P325,000.00)** through **Small Value Procurement** pursuant to Section 34 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 12009.

Please submit your duly signed Quotation Form including the Terms and Conditions (Annex A) together with the following documents **on or before 8:00 AM of JUNE 11, 2025**:

a. **PhilGEPS Registration Number or Certificate**
b. **Mayors/Business Permit**
c. **Omnibus Sworn Statement** and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. Template may access to this link: https://www.gppb.gov.ph/wp-content/uploads/2023/07/07032023Omnibus-Sworn-StatementRevised-as-of-07.03.2023.docx
d. **Income/Business Tax Return**

We highly encouraged interested suppliers to use the Quotation Form provided to minimize errors or omissions of the required mandatory provisions. If the quotation form will be reproduced/retyped, please ensure that all mandatory requirements/provisions are included. Missing requirements/provisions and non-submission of the terms and conditions shall render the submission ineligible or disqualified.

Quotations may be submitted through electronic mail at baclgubokod@gmail.com physically at the address given below:

BIDS AND AWARDS COMMITTEE
Municipal Hall, Poblacion, Bokod, Benguet, 2605

Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time or receipt indicated in the email shall be considered.

The Head of the Procuring Entity (HoPE) of the Municipality of Bokod reserves the right to reject any and all quotations, declare a failure of procurement, or not award the contract in accordance with Section 70 of the IRR of RA No. 12009, without thereby incurring any liability to the affected bidder or bidders.

For any clarifications, you may contact the BAC Secretariat at 09304019391 or send email to baclgubokod@gmail.com.

ATTY. JEVAN S. MESA
Chairperson, Bids and Awards Committee
Municipal Hall, Poblacion, Bokod, Benguet
Cellphone No.: 09628320143
Email Address: baclgubokod@gmail.com

Annex "A"

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.

2. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.

3. Price quotation/s must be valid for a period of **30 calendar days** from the deadline of submission.

4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.

5. Quotations exceeding the Approved Budget for the Contract shall be rejected.

6. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the Municipality of Bokod shall adopt and employ "draw lots" as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06 2005.

7. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.

8. The item/s shall be delivered according to the accepted offer of the bidder.

9. Item/s delivered shall be inspected on the scheduled date and time of the Municipality of Bokod. The delivery of the item/s shall be acknowledged upon the delivery to confirm the compliance with the technical specifications.

10. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e., Order Slip and/or Billing statement, by the supplier, contractor, or consultant. Payment shall be made through check.

11. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Municipality of Bokod may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

12. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 9184 and its 2016 revised IRR.

13. The RFQ, Purchase Order (PO), and other related documents for the above-stated Procurement projects shall be deemed to form part of the contract.

_____

Date

BIDS AND AWARDS COMMITTEE
Municipal Hall, Poblacion, Bokod, Benguet

Sir/Madam:

After having carefully read and accepted the Instructions and Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Minimum Technical Specifications	**Quantity**	**Offered Technical Specifications/Service**	**Statement of Compliance ("Comply" or "Not Comply")**
SUPPLY AND DELIVERY OF THERMAL DRONE Minimum Specifications: Compact and portable, 45 mins. Max. flight time, 56x hybrid zoom, 640 x 512 px thermal camera, 03 enterprise transmission, centimeter-level positioning with RTK (4)	1 unit		
Delivery Period Supply and Delivery within 15 days upon receipt of Purchase Order.			
Payment Terms Payment shall be made through check.			
Note: ***Pictures/brochures of the offered goods must be attached in the quotation; non-attachment shall result to disqualification.** *Non-compliance with the minimum required specifications shall be rejected.			

FINANCIAL OFFER:

DESCRIPTION	**QTY**	**ABC**	**Total Offered and Quotation (Inclusive of VAT)**	
			UNIT PRICE	**TOTAL**
SUPPLY AND DELIVERY OF THERMAL DRONE Minimum Specifications: Compact and portable, 45 mins. Max. flight time, 56x hybrid zoom, 640 x 512 px thermal camera, 03 enterprise transmission, centimeter-level positioning with RTK (4)	1 unit	**THREE HUNDRED TWENTY-FIVE THOUSAND PESOS ONLY (P325,000.00)**		
TOTAL:				

AMOUNT IN WORDS:

_____

Signature over Printed Name

_____

Position/Designation

_____

Office Telephone/Fax/Mobile Nos.:

_____

Email Address/es